

**Hamilton Health Sciences
Board of Directors**

Minutes

DATE: March 28, 2019

TIME: 1:45 to 3:00 PM

LOCATION: 100 King Street West, 23rd Floor, Conference Rooms 23-009 / 23-010, Hamilton, ON

IN ATTENDANCE: Julia Kamula (Chair), Indy Butany-DeSouza (*by phone*), David Collie, Charles Criminisi, Richard Koroscil, Bill Laidlaw, Dave Lazzarato, Dr. Terry Shields (*by phone*), Mary Volk, Kirsten Krull, Rob MacIsaac, Dr. Dereck Hunt, Anna Ventresca (General Counsel), Adrianna Bogris (Recording Secretary)

GUESTS: Michele Beals, Kelly Campbell, Mark Farrow, Dr. Stephen Kelly, Aaron Levo, Dave McCaig, Dr. Ralph Meyer, Sandra Ramelli, Dr. Ted Scott, Dr. Michael Stacey, Dr. Wes Stephen

REGRETS: Scott Maki, Keith Monroe, Shirley Thomas-Weir, Kurt Whitnell, Dr. Paul Miller, Dr. Paul O'Byrne

1. Opening

The Chair welcomed everyone to the open portion of the Board meeting noting that the open portion of the meeting is being held prior to the in-camera session for the purpose of flow.

1.1 Quorum

The Chair noted regrets and confirmed that Terry Shields and Indy Butany-DeSouza are joining the meeting by phone. Meeting quorum was established.

1.2 Declarations of Conflict of Interest

There were no conflicts of interest declared.

1.3 Adoption of the Agenda

The review of the Governance Functioning Tool survey results were deferred to this meeting. The Chair requested that the ex-officio Directors remain for the Independent Directors session to review the Governance Functioning Tool survey results.

It was moved by Dave Lazzarato and seconded by Bill Laidlaw that the Board adopt the Agenda for the open portion of the meeting as amended.

CARRIED

CEO Report

Rob MacIsaac advised that Bruce Squires is stepping into Dr. Fitzgerald's role as the President of McMaster Children's Hospital. Dr. Fitzgerald has agreed to remain in the role until June.

COMMITTEE REPORTS

2. Quality Committee Meetings – March 14, 2019 and March 19, 2019

Mary Volk provided a Report to the Board on the March 14, 2019 and March 19, 2019 Quality Committee meetings. She noted that the QIP metrics that were presented to the Quality Committee at its March 14, 2019 were approved for recommendation to the Board. Mary encouraged the Board Members to continue to sign up to attend the CQI huddles and requested that an updated CQI Huddle schedule be distributed to the Board.

2.1 Quality Monitor and Quality Improvement Plan – FY 2018/19 Q3 – 2019 03 QC-010

An overview of the Quality Monitor and Quality Improvement Plan (QIP) 2018/19 Q3 was provided. Mary noted that all underperforming indicators are being reviewed and monitored. There was discussion on the acute in-patient falls noting that such falls have been trending downwards. It was noted that there have been ongoing efforts through protocols to enact preventative measures.

The following motion was moved by Mary Volk and seconded by David Collie:

THAT the Board of Directors receives for information the 2018/19 Q3 Monthly Quality Committee Monitor Dashboard and related interpretations and actions for indicators not meeting target as set out in Report 2019 03 QC-010.

CARRIED

2.2 2019/20 Quality Improvement Plan Approval – 2019 03 QC-011

Mary advised that the 2019/20 Quality Improvement Plan (QIP) indicators and targets were brought forward to the Committee at its March 14, 2019 meeting. The QIP narrative is included as Appendix C to the Report. Mary advised that the QIP narrative will be posted on HHS' website and submitted to Health Quality Ontario prior to the April 1, 2019 deadline. She noted that the Committee had a fulsome discussion and felt that the indicator targets were achievable.

The following motion was moved by Mary Volk and seconded by Dave Lazzarato:

THAT the Board of Directors approves the targets for the 2019-20 Quality Improvement Plan (QIP) as outlined in this Report 2019 03 QC-011;

AND THAT management brings to the March 2019 Board meeting the final Quality Improvement Plan, including the action plans and narrative document, for approval.

CARRIED

2.3 Review CIHI Data Results – 2019 03 QC-012

Mary provided an overview on the review of the CIHI Data Results advising that the Committee had a chance to go through the results in depth. It was noted that it is difficult to make comparisons because HHS is a tertiary care hospital that has a wide range and complexity of regional services for adults and pediatrics. There was discussion on changing the coding as it relates to the Hospital Standardized Mortality Rate (HSMR) noting that work is being done to remove the palliative care cases from the coding.

The following motion was moved by Mary Volk and seconded by Dave Lazzarato:

THAT the Board of Directors receives for information the Canadian Institute for Health Information (CIHI) hospital data results for 2017/18 as set out in Report 2019 03 QC-012.

CARRIED

3. Resource Committee Ad-hoc Meeting – March 20, 2019

Dave Lazzarato provided a Report to the Board on the ad-hoc Resource Committee meeting held on March 20, 2019. The Committee reviewed the capital planning prioritization process with respect to the debenture spend. He recognized Rob MacIsaac, Dave McCaig and the entire management team for their work on pulling this information together noting that the Committee received a detailed report on the enhanced internal governance and reporting process. The Resource Committee Members agreed that the information conveyed was fulsome and provided clarity.

3.1 2019/20 Capital Process Changes – 2019 03 RC-007

Dave McCaig provided highlights on the capital process noting that the spend will be monitored and tracked. He advised that the Corporate Capital Committee was recently created to provide recommendations on matters relating to prioritization and allocation of capital. The Committee will be comprised of clinical and non-clinical staff. The process will continue to be refined given that HHS is managing a very different environment of capital deployment.

The following motion was moved by Dave Lazzarato and seconded by Charles Criminisi:

THAT the Board of Directors receives for information an overview of the enhanced Capital Planning, Prioritization, Approval and Reporting processes as outlined in Report 2019 03 RC-007.

CARRIED

4. Medical Advisory Committee Meeting

4.1 MAC Board Report – March 6, 2019

Dr. Michael Stacey provided a brief overview of the MAC Board Report from March 6, 2019 noting that a brief discussion took place on the West Lincoln Memorial Hospital.

The following motion was moved by Bill Laidlaw and seconded by Dave Lazzarato:

THAT the Board of Directors receives for information the March 6, 2019 MAC Board Report.

CARRIED

5. WLMH CAC Report to the Board

Rob Maclsaac advised that the WLMH CAC Report to the Board has been provided in the package for the Board's information noting that the WLMH CAC meetings are positive and productive.

The following motion was moved by David Collie and seconded by Richard Koroscil:

THAT the Board of Directors receives for information the WLMH CAC Report.

CARRIED

6. Motion to move in-camera

It was moved by Mary Volk and seconded by Dave Lazzarato that the meeting move in-camera.

Julia Kamula
Chair

Anna Ventresca
Corporate Secretary