



Date: June 2, 2020

To: HGH Staff and Physicians

From: Deb Bedini, Director, Regional Cardiac and Vascular Program & Site Administrator

Subject: **Level one Courtyard Café seating opening 24/7 on Monday June 8, 2020**

Effective Monday June 8, 2020 at 0800, the Courtyard Café seating area will be open 24/7 for staff and physicians only. There will be no food service available. This space can accommodate a maximum of 33 people at one time. Security will be doing periodic rounding in this area.

The following is required to be adhered to by all staff and physicians who use this space:

- Physical Distancing of 2 metres must be maintained at all times.
- Do not move tables or chairs. Chairs must not be positioned in areas marked with tape to ensure 2 metre physical distancing.
- Store your mask properly in your own personal container. Do not place mask directly onto table surface.
- Perform hand hygiene before and after eating and donning or doffing your mask.
- Remove garbage and personal items upon leaving a table.
- Disinfect your chair and table surface using disposable disinfectant wipes available in the seating area by the microwave.

Thank you for your diligence in maintaining physical distancing and cleanliness of this space.

There is also outside seating available and staff are reminded to maintain 2 metres distance between each other. Maintenance has ordered additional picnic tables that will be put in the outdoor space when they arrive.

Deb