



Internal Memo

Date: May 7, 2021

To: HHS Physician and Clinical Leadership

From: Bruce Squires, Vice President, Women's & Children's Health

Subject: **Communication to Patients re: Vaccination Eligibility**

Note: Excludes health conditions and patients served by Juravinski Cancer Centre. For these populations, please refer to messaging developed by the Cancer Program Leadership Team.

As you are aware, Ontario continues to expand capacity and ramp up efforts under the phased roll-out of the COVID-19 vaccine. The province has entered Phase 2 of the vaccine roll-out plan, focused on age and highest and high risk populations. Expansion to at-risk and other identified populations is planned for the coming weeks.

The purpose of this memo is to share templates to help specialty clinic leaders and physicians identify and plan communication to patients, who are currently active/on roster (as defined by the clinic). Your team may choose to notify these patients and caregivers of their eligibility to receive their COVID-19 vaccination and raise awareness of the process for using the provincial online booking tool or call centre to schedule their vaccination appointments.

The standardized templates attached may be used or adapted as needed to support your program's needs as communication from the province regarding expansion to additional patient populations is received:

- [Patient identification/communication planning template](#)
- [Standardized letter template](#)

More detailed information on patient populations and the vaccination rollout to all Phase 2 populations, including dosing intervals, is available at:

https://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/covid19_vaccine.aspx

For pediatric patients with these health conditions, caregivers are eligible for vaccination at this time. The province has indicated that the strategy for vaccination of those under 18 years of age is expected to be released shortly.

If you require additional information or further clarification, please contact Lucas Milinovich, Director, Urgent and Ambulatory Care at milinovl@HHSC.CA.

Thank you