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## Program Description

The Health Sciences Research Bursary Awards are available to eligible and selected senior high school students (grades 11 and 12) who are interested in pursuing or have been accepted into a health or life sciences program with a recognized university or college.

Minimum of 15 bursaries for 2023 shall be granted in the amount of $1,500 per bursary.

**Important Details:**

1. The 2023 will be a hybrid model with both in-person and remoted placement arrangements.
2. Offering the Research Bursary program will comply with current federal, provincial, and public health advisories coupled with HHS institutional directives pertaining to the COVID pandemic around maintaining social distancing, PPE policies and procedures and mandatory full vaccination. As a result of ongoing developments, the program is subject to changes to ensure the safety of students, staff and our community.

# **2023 Application Form**

Students are encouraged to consult with either their science department head or science teacher of their intent to apply. Furthermore, due to the highly competitiveness of this program, it is recommended that the school encourage submissions from students who have tailored their high school courses in preparation to pursue post-secondary studies in health or life sciences. ***NOTE:*** ***Students must provide a letter of nomination from their school as part of their application requiring a joint letter from the science department head and a science teacher***. Schools from across Ontario are invited to nominate eligible, top performing students in grades 11 and 12. Work placements are in Hamilton from July 4th to August 18th, 2023. Public transportation within the Hamilton area will be provided or parking at one of HHS facilities are covered. Note: **Transportation to Hamilton is not covered.** Accommodations and partial meal plans are provided for eligible out-of-town students—refer to criteria on the [Bursary Website](https://www.hamiltonhealthsciences.ca/research/).

## Eligibility Criteria

1. Applicants must be a senior high school student (in grades 11 or 12)
2. Applicants must be nominated by their Science Department Head and Science teacher.
3. Grade 11 applicants must have intentions of pursuing science related studies and Grade 12 applicants must be accepted into a health or life sciences program with a recognized university or college and provide a copy of acceptance letter (in the absence of acceptance letter, an offer letter will suffice).
4. The office of Research Administration must receive a complete application package, **electronically via email (**[**bursary@hhsc.ca**](mailto:bursary@hhsc.ca)**), by 4:00p.m. March 17, 2023.**
5. COVID-19 Vaccination Management Policy – Students

Effective, November 29, 2021, all volunteers, students are required to be fully vaccinated against COVID-19 and provide proof of COVID-19 vaccine administration at the time of application.

## Application Submission Requirements

One email will be accepted for each student applicant. *Only electronic applications will be accepted and must be provided in a PDF format* (Adobe Acrobat software required). A completed application package consists of the following:

## Please Check

* The attached application form
* Proof of COVID-19 Vaccine (1st and 2nd vaccine)
* An essay as outlined on page 2 of this application
* An up-to-date ‘**Ontario Student Transcript’** of your academic record
* An up-to-date resume of your work and extracurricular experience
* A joint nomination letter from your science department head & science teacher
* Official acceptance letter\* from a recognized university or college

(\*For grade 12 students- offer letter will suffice in the absence of acceptance letter)

Application and Submission Requirements

Completed applications are to be submitted electronically and received *no later than 4:00p.m. on March 17, 2023.* Incomplete applications will not be accepted. Unfortunately, due to the competitiveness of this program, no extensions/exceptions will be made**. Please note: An “Automated Response” confirming receipt to the Bursary mailbox will be generated for email successfully submitted/received. Applications are subjected to a screening reviewed for completeness and a follow-up confirmation email from Donna Catherwood will follow.** ***IMPORTANT: Students need to follow-up with Donna Catherwood (***[***catherwood@hhsc.ca***](mailto:catherwood@hhsc.ca)***) if a neither an automated response or personal confirmation notice has not been received within a one-week period post submission of your application.*** A peer-review panel will review, evaluate and rate applications to facilitate selection of successful candidates for full-time summer placements.

Students will be matched up with researchers working on specific projects and will each receive a $1,500 bursary award upon completion of their summer placement. Successful candidates will be notified by May 10, 2023. Note: Students offered a bursary and placement must commit to completing the full 7-week internship as per the program timeline (start and finish). No exceptions can be made to alter start and finish dates. Selected students will be required to formally accept in writing that will indicate their agreement to the program timeline as set: July 4 through to August 18, 2023.

Review and Evaluation Process

Bursary applications are weighted out of a score of 10. All components of the application are considered in the evaluation and rating process, as broken down below:

1. Academic Achievements maximum of 2 points may be awarded
2. Extra-curricular Achievements maximum of 2 points may be awarded
3. Nomination Letter maximum of 2 points may be awarded
4. Written Essay/Career Aspirations maximum of 4 points may be awarded

**For more information,** please contact [bursary@hhsc.ca](mailto:bursary@hhsc.ca)

Application form is on the proceeding page, to begin completing all necessary fields of information. Save this word file to complete, convert to pdf and merge with other application components into one singe PDF file. If you have any questions regarding formatting your forms into PDF format, please email [bursary@hhsc.ca](mailto:bursary@hhsc.ca) or Donna Catherwood at [catherwood@hhsc.ca](mailto:catherwood@hhsc.ca).

Application Form to be completed online ⬥ Use tab key to move from field to field



**Applicant Information**



**First Name:**      **Middle Name:**      **Last Name:**

**S.I.N. #****:**      (must have) **M/F:**

**Address**

**No. and street:**      **Apt/Unit#:**

**City:**     , **Ontario** **Postal Code:**

**Home Phone:**      and **Cell Number:**

**E-mail Address:**      **Alternate E-mail Address**:

1. Do you self-identify as a member of Black, Indigenous, People of Colour (BIPOC) and/or systematically under-represented/underserviced communities? (members of visible minorities, and persons with disabilities as defined at this [link](https://www.canada.ca/en/public-service-commission/jobs/services/gc-jobs/employment-equity.html)). Ensure to review website link for content/definitions and answer Yes No
2. Which cultural background do you most identify with?
3. Do you self-identify as a gender based plus individual (women, men, and gender diverse people)? Yes No



##### Academic Information



**High School:**      **Grade:**

**School Address**

**No and street:**

**City:**     , **Ontario** **Postal Code:**

**Accompanying Documents Required Attached**

Up-to-date **Ontario Student Transcript** Record

Up-to-date Resume of Applicant

Joint Nomination Letter from Science Department Head/Teacher



##### Applicable only to Grade 12 Students only:

##### Name of University or College enrolled for September 2021

Acceptance Letter\* Received **Yes**  **Pending**  **Expected Date:**

(copy must be attached) (DD/MM/YY)

\*Offer Letter will suffice in the absence of an Acceptance Letter



##### Post-Secondary Program Information:

Health or Life Sciences Program you are enrolled in or intend on pursuing:

Career you propose to pursue:



**Essay Component** (1,000 words in length)

Please attach a maximum 1,000-word, typed (Font 10/Arial and 1inch margins), double-spaced essay describing yourself, your career aspirations and why you think you deserve this bursary (you may like to include your extracurricular activities, hobbies and/or any other special interests).

***Essays will be critiqued for content (ideas articulated/thought process), language and grammar.***



**Declaration**

I declare that all statements made in this application are true and complete, and may be subject to verification should I be selected as an award recipient.

**Student Name:      Date:** (DD/MM/YY)