

**Hamilton Health Sciences
Board of Directors**

Minutes

DATE: March 30, 2021

TIME: 2:10 to 3:00 PM

LOCATION: Via Zoom

IN ATTENDANCE: Charles Criminisi (Chair), Indy Butany-DeSouza, David Collie, Robert Galaski, Catherine Gaulton, Richard Koroscil, Bill Laidlaw, Dave Lazzarato, Scott Maki, Andrea McKinney, Jane Milanetti, Keith Monrose, Dr. Terry Shields, Shirley Thomas-Weir, Mary Volk, Kirsten Krull, Rob MacIsaac, Dr. Catherine Ross, Michael Campbell (General Counsel), Adrianna Bogris (Recording Secretary)

GUESTS: Dr. Khalid Azzam, Michele Beals, Debbie Bedini, Kelly Campbell, Leslie Gauthier, Leslie Gillies, Dr. Stephen Kelly, Donna LaForce, Michelle Leafloor, Michele Leroux, Aaron Levo, Dave McCaig, Dr. Ralph Meyer, Sharon Pierson, Dr. Ted Scott, Bruce Squires, Dr. Michael Stacey, Pearl Veenema

REGRETS: Dr. Smita Halder, Dr. Paul O'Byrne

1. Opening

The Chair called the open portion of the Board meeting to order.

1.1 Quorum

Meeting quorum was established.

1.2 Declarations of Conflict of Interest

There were no conflicts of interest declared.

1.3 Adoption of the Agenda

It was noted that the CEO Report was moved to the open portion of the meeting and should therefor be added to the open portion of the Board agenda. The Chair called for a motion to adopt the agenda as amended.

It was moved by Dave Lazzarato and seconded by Rob Galaski that the Board adopt the Agenda for the open portion of the meeting as amended.

CARRIED

1.4 Approval of the Minutes from the February 25, 2021 meeting

It was moved by Scott Maki and seconded by Richard Koroscil that the minutes from the February 25, 2021 Board meeting be approved as distributed.

CARRIED

CEO Report

Rob MacIsaac provided the CEO Report for the open session of the Board meeting. He noted that HHS has recently marked the one-year anniversary of the pandemic. There were a number of touching stories over the past year. However, the pandemic is still ongoing and the third wave has commenced. The increasing number of the new variants of concern are distressing and are affecting the community.

HHS is experiencing significant hospital capacity levels due to the rising number of COVID cases in addition to a number increasing patient admissions. The overcapacity situation is very challenging and very dynamic. Due to capacity levels, HHS is closed to further COVID-19 admissions. Rob noted that hospitals around the region have taken on additional COVID-19 patients. HHS is currently maintaining 15 percent of beds for COVID admissions.

An update was provided on the number of vaccines being administered in Hamilton noting that 12 percent of the population has been vaccinated with one fourth of the population receiving at least one dose. Healthcare workers at HHS have been receiving their vaccination. Rob noted that the vaccine clinic is one of the nicest place to work at HHS as the vaccine brings renewed hope for the future.

HHS, working in collaboration with HNHB partners, continues to move forward with the self-isolation pay program, such program has been extended to the end of April.

An update was provided on the Ontario budget meeting, noting that HHS has been released from the terms of the working capital agreement. \$13M in one time funding was received from the working capital relief program. The Province will re-imburse lost revenues as a result of the pandemic, which is a significant amount. He noted that the Province has announced a 3.4 percent increase in revenues in the hospital sector.

The West Lincoln Memorial Hospital redevelopment team has submitted plans for the new hospital as part of the Stage 3 planning process. Kelly Campbell and her team were recognized for their hard work in moving the plan forward. The Board thanked Aaron Levo and Pearl Veenema for their work with the WLMH Foundation and helping to establish the naming rights policy.

Rob noted that HHS received an award for raising over \$85K this year for proceeds benefiting the United Way. He thanked everyone involved in the virtual United Way campaign.

Catherine Gaulton departs the meeting.

The Board recognized staff at HHS for their outstanding work and dedication over the past year while meeting the needs of the organization. Management was recognized for bringing quality materials to the Board. The Board expressed their deep appreciation and gratitude for exceptional performance, managing a number of competing priorities despite being in the midst of a global pandemic.

2. Quality Committee Meeting – March 22, 2021

2.1 National Surgical Quality Improvement Program Reporting – 2021 03 QC-010

Keith Monroe provided an overview of the National Surgical Quality Improvement Program as set out in the Report. He noted that HHS participates in the program along with the over 700 hospitals involved. There are approximately 47 hospitals in Ontario participating in NSQIP including four pediatric hospitals that includes MCH. Keith noted cases reported at each site, explaining that there is a six month lag time in the data. Areas noted as requiring improvement were highlighted.

The following motion was moved by Keith Monroe and seconded by Andrea McKinney:

THAT the Board of Directors receives for information an overview of 2019 Results of the National Surgical Quality Improvement Program as laid out in Report 2021 03 QC-010.

CARRIED

2.2 Quality Monitor and Quality Improvement Plan – FY 2020/21 Q3 – 2021 03 QC-011

An overview was provided on the Quality Monitor and Quality Improvement Plan FY 2020/21 Q3, noting that all driver indicators are stable with no action required. On the watch metrics, the Palliative ED visit within 30 days signaled that an investigation is required due to a slight elevation above the mean.

The following motion was moved by Keith Monroe and seconded by Richard Koroscil:

THAT the Board of Directors receives for information the 2020/21 January YTD Quality Monitor and related interpretations as set out in Report 2021 03 QC-011.

CARRIED

2.3 2021/22 Quality Improvement Plan Approval – 2021 03 QC-012

The Quality Committee received a fulsome report on the 2021/22 Quality Improvement Plan approval at the March 22nd meeting. Due to the pandemic, HHS has not received any guidance from the Province regarding Quality Improvement Plan planning. An in-depth comprehensive review took place prior to the pandemic. The team at HHS took into consideration the previously set targets. The proposal is to establish targets where they are currently set, with the exception of ED wait times which is advancing in a positive direction.

Dr. Stacey noted that correspondence was recently received from Ontario Health indicating that there is no current requirement for publishing the Quality Improvement Plan or specific targets criteria to be followed. COVID-19 has had a significant impact on the QIP, however, targets are proactively being set.

The following motion was moved by Keith Monrose and seconded by Dave Lazzarato:

THAT the Board of Directors approves the targets for the 2021-22 Quality Improvement Plan (QIP) as outlined in this Report 2021 03 QC-012.

CARRIED

3. Medical Advisory Committee Meeting

3.1 MAC Board Report – March 10, 2021

The following motion was moved by Andrea McKinney and seconded by Richard Koroscil:

THAT the Board of Directors receives for information the March 10, 2021 MAC Board Report.

CARRIED

4. Other Business

4.1 Ministry of Children, Community and Social Services (MCCSS) Consolidated Risk Assessment – 2021 03 BD-003

Dave McCaig provided an overview of the MCCSS Consolidated Risk Assessment Report noting that the risk assessment has been conducted and that there is no change to the risk profile.

The following motion was moved by Indy Butany-DeSouza and seconded by Terry Shields:

THAT the Board of Directors receives for information the Consolidated Risk Assessment Report as set out in Report 2021 03 BD-003 and authorize the CEO and Board Chair to sign the Attestation.

CARRIED

5. Adjournment

The meeting adjourned at 2:49 pm.

It was moved by Richard Koroscil and seconded by Mary Volk that the meeting be adjourned.

CARRIED

6. Independent Directors Session and CEO

7. Independent Directors Session

7.1 Board Meeting Evaluation

Charles Criminisi
Chair

Michael Campbell
Corporate Secretary