

**Hamilton Health Sciences
Board of Directors**

**Open Session
Draft Minutes**

DATE: June 27, 2023

TIME: 3:00 to 6:00 PM

LOCATION: The Ancaster Mill- 548 Old Dundas Road, Ancaster

IN ATTENDANCE: Dave Lazzarato (Chair), Robert Galaski, Bill Laidlaw, Andrea McKinney, Jane Milanetti, Keith Monrose, Farah Alexis, Hila Taraky, Shirley Thomas-Weir, Debbie Zimmerman, Rob MacIsaac, Dr. Deepak Dath, Sharon Pierson, Dave McCaig, Dr. Michael Stacey, Janet Ozembloski (Interim General Counsel & Corporate Secretary), Keegan Boyd (Interim General Counsel & Corporate Secretary), Jillian Morton (Recording Secretary)

GUESTS: Debbie Bedini, Kelly Campbell, Leslie Gauthier, Leslie Gillies, Donna LaForce, Michele Leafloor, Aaron Levo, Neil Johnson, Ted Scott, Bruce Squires, Pearl Veenema, Tim Dietrich, Dr. Marc Jeschke, Amit Bansal, Lucy Caruso

REGRETS: David Collie, Dr. Allison Sekuler, Paul O'Byrne, Dr. Anthony Crocco, Dr. Azzam Khalid,

1. Opening

1.1 Quorum

Meeting quorum was established.

1.2 Declarations of Conflict of Interest

There were no conflicts of interest declared.

1.3 Adoption of the Open Agenda

It was moved by Paul Gibson and seconded by Jane Milanetti that the Board adopt the Agenda for the open portion of the meeting as distributed.

CARRIED

1.4 Approval of the Minutes from the June 6, 2023 meeting

It was moved by Paul Gibson and seconded by Shirley Thomas-Weir that the Board approve the open minutes from the June 6, 2023 meeting as distributed.

CARRIED

1.5 Chair's Remarks

The Chair noted that he had no further remarks.

COMMITTEE REPORTS

2. Strategy Update

The CEO provided an overview of the Strategy Update. Rob shared that in terms of Strategy, there are 3 sections: Transformation Projects, Corporate Projects and In-Year Objectives.

With regards to Transformation Projects, Rob highlighted the on-schedule construction of WLMH and the planning for JHCC Redevelopment. Rob shared that HHS has initiated formal discussions with the City regarding local-share funding requirements.

With the Epic implementation marking its one-year milestone, HHS continues to integrate new digital tools into standard work. The ongoing Epic Optimization initiative involves three demonstration projects, including patient self-scheduling, standardizing ambulatory resource allocation, and utilizing real-time patient intensity scores to balance nursing workload within the Units.

In terms of the Corporate Projects, Epic Stabilization is complete, eight projects are on track to projected timelines and seven of the eight will be completed in late 2023 or early 2024. The NICU Review project needed to extend the project timeline because of the extraordinary clinical demands of the 2023 influenza season.

Rob further reported that for In-Year Objectives, HHS missed the targets on Deaths Following Major Surgery, Sepsis and Pressure Injuries and achieved the target on Lost Time Injuries. With regards to Sepsis, good progress was made falling modestly short of the set target. All four IYO will continue as a priority for 2023/24.

3. Audit Committee Meeting – June 8, 2023

3.1 Appointment of External Auditors, 2023 06 AC-009

Rob Galaski reviewed that management reported that KPMG was originally hired for 5 years and then HHS decided to extend KPMG for an additional 3 years. This coming year is the last of the 3 years. It was noted that the fees outlined are \$155,000 for the next fiscal year which is consistent with other hospitals of this size. Management reported that the working relationship between KPMG and HHS remains strong and therefore the committee recommended the re-appointment of KPMG for the final year of their term.

The following motion was moved by Rob Galaski and seconded by Jane Milanetti:

THAT the Board of Directors recommend the appointment of KPMG as the auditors for HHS for the fiscal year 2023/24 as outlined in report 2023 06 AC-009.

CARRIED

4. Medical Advisory Committee

4.1 MAC Board Report – June 14, 2023

Dr. Michael Stacey reported that attached are the June 14, 2023 minutes of the MAC. Dr. Stacey noted that he is standing in for Dr. Anthony Crocco.

The following motion was moved by Keith Monroe and seconded by Jane Milanetti:

THAT the Board of Directors receives for information the MAC Board Report for June 14, 2023

CARRIED

5. Compensation Subcommittee Meeting – June 8, 2023

At the request of the Chair, the meeting moved in camera. All Management and guests departed the meeting and the Independent Directors and CEO remained to discuss the Compensation Subcommittee Reports.

Refer to in-camera minutes

After business related to the Compensation Subcommittee reports was completed, the meeting moved out of in camera session.

6. Other Business

There was no other business.

7. Adjournment

At the call of the Chair, the meeting adjourned at 5:10 pm.

8. Independent Directors Session and CEO

9. Independent Directors Session

9.1 Board Self-Assessment Survey Results

9.2 Board Meeting Evaluation

9.3 Annual Performance Evaluation Results of CEO for 2021/22